

Setting up your supplier membership account

Follow this step-by-step guide to set up your Sedex supplier membership, activate your account, and get started on the platform.

Click **'Become a member'** and select **'Supplier Membership'** on the Sedex website: www.sedex.com

The screenshot shows the Sedex website interface. The navigation bar includes the Sedex logo, 'why Sedex', 'Solutions', 'Become a member', 'Knowledge hub', 'About', a flag icon, 'Login', and a 'Contact us' button. A dropdown menu under 'Become a member' is open, showing 'Buyer membership', 'Supplier membership', and 'Meet our customers'. The main content area features a section for SMETA, the world's leading audit, with a description of its benefits and a 'Use SMETA in your business' button. Below this is a photo of a worker in a hard hat and safety vest, and a section titled 'What is SMETA?' with a bullet point explaining that SMETA is the world's most widely used social audit.

Sedex why Sedex Solutions **Become a member** Knowledge hub About Login **Contact us**

Buyer membership
Supplier membership
Meet our customers

SMETA, the world's leading audit

SMETA is the world's most widely used audit. Businesses use SMETA to understand and make improvements to working conditions and environmental performance in their business and supply chain.

Use SMETA in your business

What is SMETA?

- SMETA, powered by Sedex, is the world's most widely used social audit. It helps you understand the standards of labour, health and safety, environmental performance, and ethics within your own

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The screenshot shows the Sedex website for suppliers. At the top, there is a navigation bar with the Sedex logo and links for 'Why Sedex', 'Solutions', 'Become a member', 'Knowledge hub', 'About', a UK flag, 'Login', and a 'Contact us' button. The main heading is 'Sedex for Suppliers' with the sub-heading 'Empower your business with Sedex – simplify, improve, succeed'. Below this is a paragraph about joining 115,000+ global suppliers. At the bottom left, there are two buttons: 'Join Sedex' (highlighted with a red box) and 'Existing Sedex member'. On the right side, there is a dashboard for 'Company 1' showing 'Sedex SAQ progress' with a circular progress indicator at 88%. The progress is broken down into: Introduction (10%), About your business (18%), Policies and Resources (22%), Processes (28%), Supply Chain Management (36%), and Training and Improvement (44%). Below this, there is a table for 'Membership Status' and 'Self-assessment Questionnaire (SAQ)' for four companies.

Company	Membership Status	Self-assessment Questionnaire (SAQ)	Audit
Company 1	AD49B39861	25%	Pass
Company 2	AD49B39842	45%	No out
Company 3	AD49B38321	75%	N/A
Company 4	AD49B3764	95%	Audit

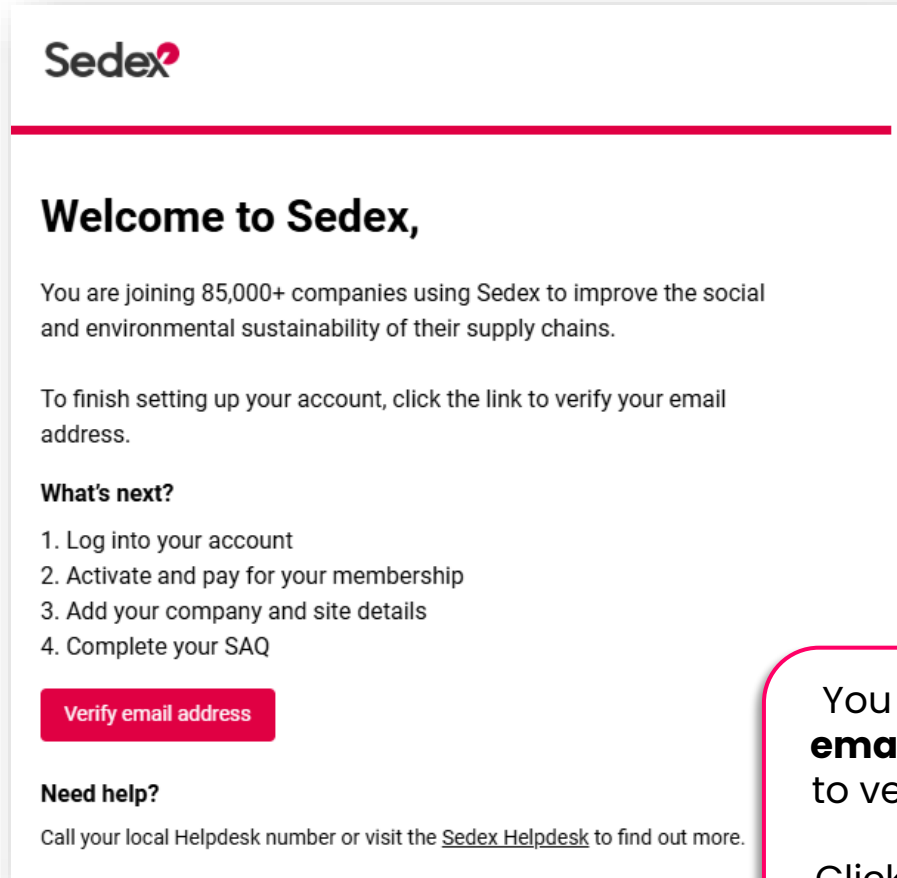
Click **'Join Sedex'** to start the registration process with Sedex.

You will need to complete each section before moving to the next one.

The screenshot shows the 'Sign up as a supplier' registration form. At the top, there is a progress indicator with three steps: 1. Basic info (active), 2. Company address, and 3. Password. Below the progress indicator is the title 'Sign up as a supplier' and a link: 'Not a supplier? No problem. [Contact our team](#) to get started'. The form contains the following fields: 'First name *', 'Last name *', 'Company name *', and 'Email address *'. At the bottom right of the form is a 'Next' button.

You will receive an automatic email from Sedex to verify your email. **Please note that the registration link will expire after 24 hours.** If it expires, you will need to contact our helpdesk team.

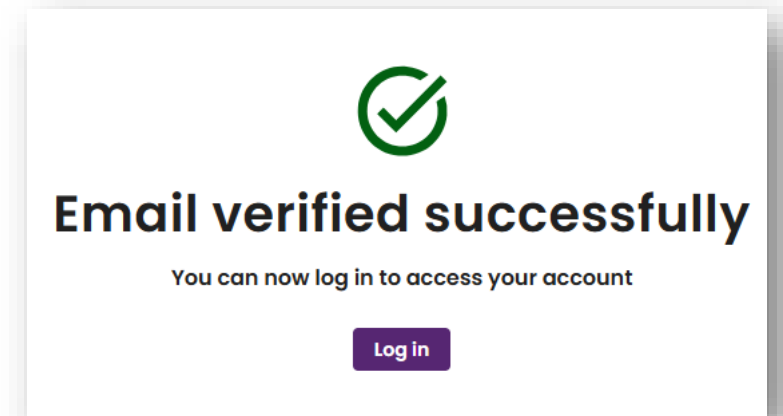
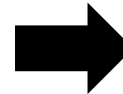
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The screenshot shows the Sedex welcome page. At the top left is the Sedex logo. Below it is a red horizontal line. The main heading is "Welcome to Sedex," followed by a paragraph: "You are joining 85,000+ companies using Sedex to improve the social and environmental sustainability of their supply chains." Below this is another paragraph: "To finish setting up your account, click the link to verify your email address." Underneath is a section titled "What's next?" with a numbered list: 1. Log into your account, 2. Activate and pay for your membership, 3. Add your company and site details, 4. Complete your SAQ. At the bottom left is a red button labeled "Verify email address". Below that is a "Need help?" section with the text: "Call your local Helpdesk number or visit the [Sedex Helpdesk](#) to find out more."

You will receive a **welcome email from Sedex** with a link to verify your email address.

Click **'Verify email address'** to confirm your account.

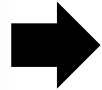


The screenshot shows the "Email verified successfully" page. At the top center is a green checkmark icon. Below it is the heading "Email verified successfully" and a sub-heading "You can now log in to access your account". At the bottom center is a purple button labeled "Log in".

Once verified, you can log in to continue setting up your membership and access your Sedex dashboard.

Logging in to your Sedex account

Login



Log in

Enter your email to access the platform.

Email

Log in

[Sign up](#) if your company doesn't have an account

Go to www.sedex.com and click '**Log in**'.

Enter your **email address** and **password**, then click '**Log in**' to access your account.

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Activate your membership

Use our tools and services to improve your responsible and sustainable business practices. Activate your membership to start using Sedex now.



Pay now

Click '**Pay now**' to start the payment process.



Company and site details

Add company and site details to customise your SAQ
Company reference: ZC5000076467 Site reference: ZS1000090698

Add details



SAQ

Assess site practices on labour, health & safety and more to identify and manage social risks

Add details



Environment SAQ

Evaluate site practices on environmental impacts and material risks to drive sustainable improvements

Add details

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Dashboard > Membership

New membership

1 site(s)

Renews 2026-10-28


Member benefits:

- Join 85,000+ members using Sedex
- Build visibility across your supply chain
- Track and share data with seamless reporting
- Access the world's most widely used audit, SMETA

Your new membership is valid for 12 months and will automatically renew unless cancelled. Go to Payment history to cancel at any time up to 30 days before the renewal date.

Summary of fees

Membership	12 months	£215.00 GBP
Supplier Plus		£150.00 GBP
Admin fee 2.95%		£10.77 GBP
VAT 20%		£75.15 GBP

 Local currency estimate

Estimated amount

£450.92 (GBP)

Total amount

£450.92 GBP

You will be charged in GBP

Add Supplier Plus for £150.00 GBP/yr per site
Gain access to premium and discounted e-learning courses, the exclusive Supplier Plus assets and the Sedex Supplier Directory to help boost your visibility with potential buyers. Learn more about [Supplier Plus terms](#).

I accept the [Sedex Terms and Conditions](#). Learn more about our [Refund Policy](#).

Confirm

Tick the box to add **Supplier Plus** and stand out to buyers looking for trusted, responsible partners.

With **Supplier Plus**, you'll boost your visibility, earn a verified badge, and unlock exclusive training and resources to help your business grow.

Learn more about the benefits by clicking '**Supplier Plus terms.**'

Our **refund policy** is available to download at the bottom of the menu.

Review and pay for your membership

Select your preferred payment method – either **Credit/Debit Card** or **Bank Transfer**.

Review and pay
Select a payment method

Credit/Debit Card Bank Transfer

Card

Card number
1234 1234 1234 1234

Expiration date: MM / YY Security code: CVC

Country: United Kingdom Postal code: WS11 1DB

By subscribing, you authorize Sedex Information Exchange Limited to charge you according to the terms until you cancel.

Review and pay
Select a payment method

Credit/Debit Card Bank Transfer

You selected Bank Transfer

Click 'Confirm' to pay by bank transfer. **This can take up to 14 days.** You cannot access the platform until it clears. To start using Sedex today, select 'Pay by card'.

Summary of fees

Membership	12 months	£215.00 GBP
Supplier Plus		£150.00 GBP
Admin fee 2.95%		£10.77 GBP
VAT 20%		£75.15 GBP

Local currency estimate

Estimated amount
£450.92 (GBP)

Total amount **£450.92 GBP**
You will be charged in GBP

Pay now

To start using Sedex immediately, choose **'Credit/Debit Card'** and click **'Pay now.'**

If you pay by **bank transfer**, please note it can take up to **14 days** to process, and you'll only gain access once payment clears.

After selecting your payment method, click **'Pay now'** to confirm and activate your membership.

Navigating your dashboard after login

The dashboard features a navigation panel on the left with icons for adding sites, reports, eLearning, helpdesk, and legal terms. The main content area includes sections for 'Company and site details', 'SAQ', and 'Environment SAQ', each with a 0% progress indicator and an 'Add details' button. A 'Links' section at the bottom allows for connecting with customers. The top right corner contains icons for language, settings, and user profile, which open a dropdown menu with options like 'Account and payments', 'Personal settings', and 'Log out'. A help icon is located in the bottom right corner.

Use the **navigation panel** on the left to:

- add a site
- access data reports
- visit the eLearning platform
- contact our Helpdesk team
- view legal terms

Use the icons at the top right to **change language, manage your settings, or log out.**

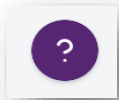
You will complete your 'Company and site details.' **The tracker needs to be 100% complete to unblock other sections.**

You will be able to access your **SAQ and Environment SAQ** once you complete the 'Company and site details.'

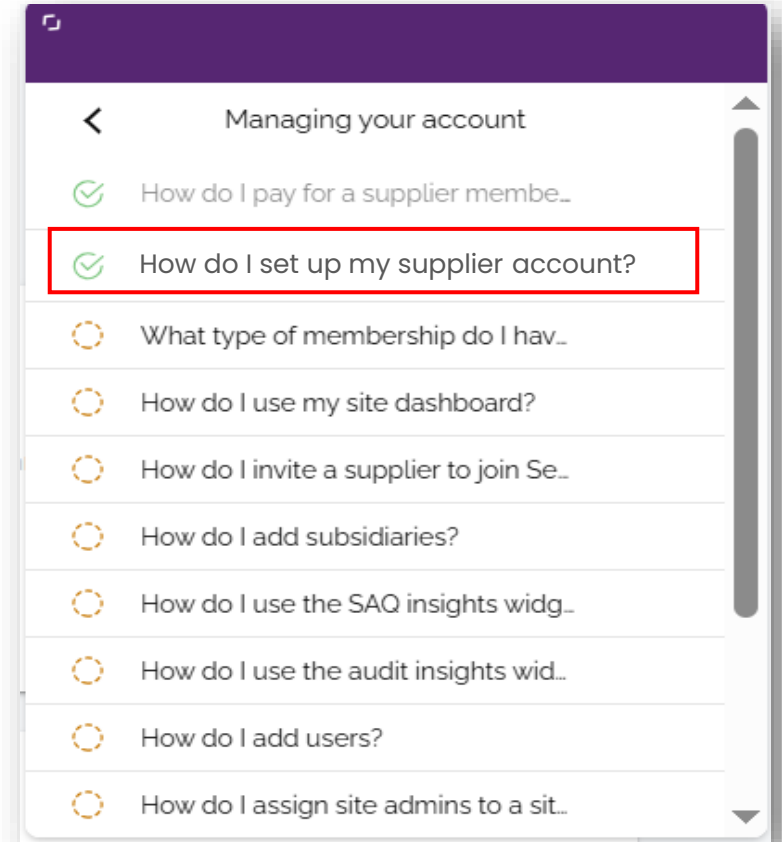
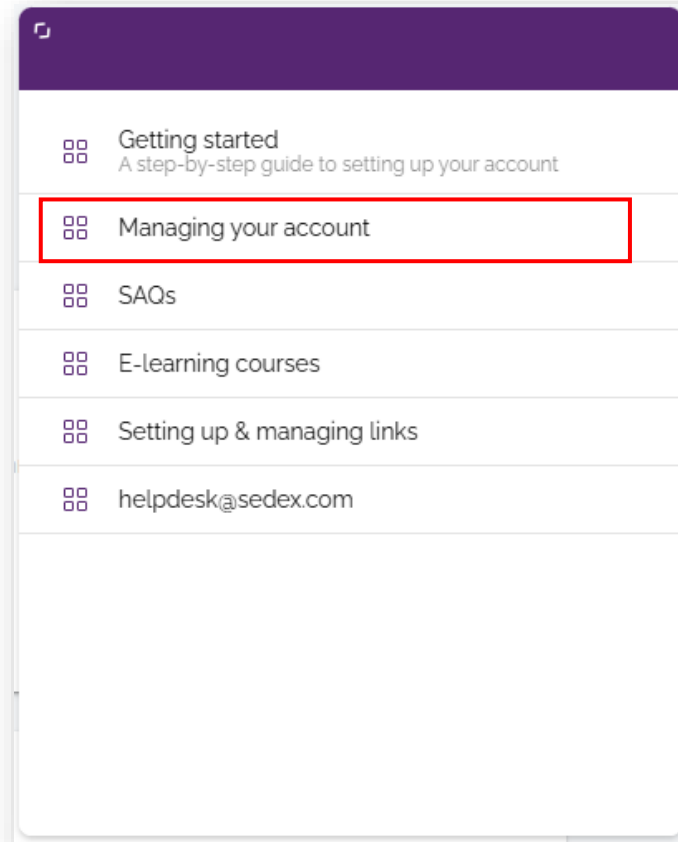
Link with your customers using this widget so they can start seeing your information.

Select this icon to open the Help Centre and find guidance on using the Sedex platform.

Access Help Centre guidance on completing your company and site details



If you need help completing your **company and site details**, open the **Help Centre** using the icon at the **bottom right corner** of your dashboard.



Then select **'Managing your account'** and click **'How do I set up my supplier account?'** for step-by-step guidance.